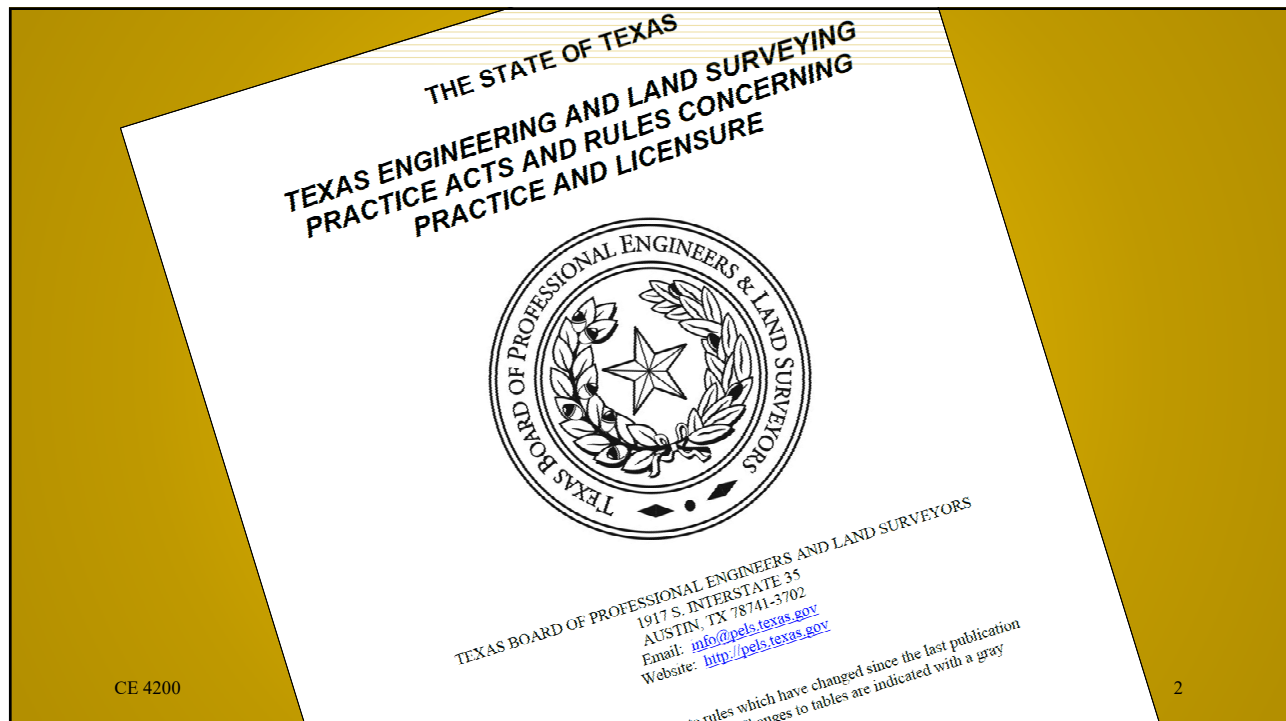


# Professional Engineer Licensure Application

William D. Lawson, PE, PhD, D.GE, F.NSPE  
CE 4200-001/D01  
Spring 2022 Semester

CE 4200

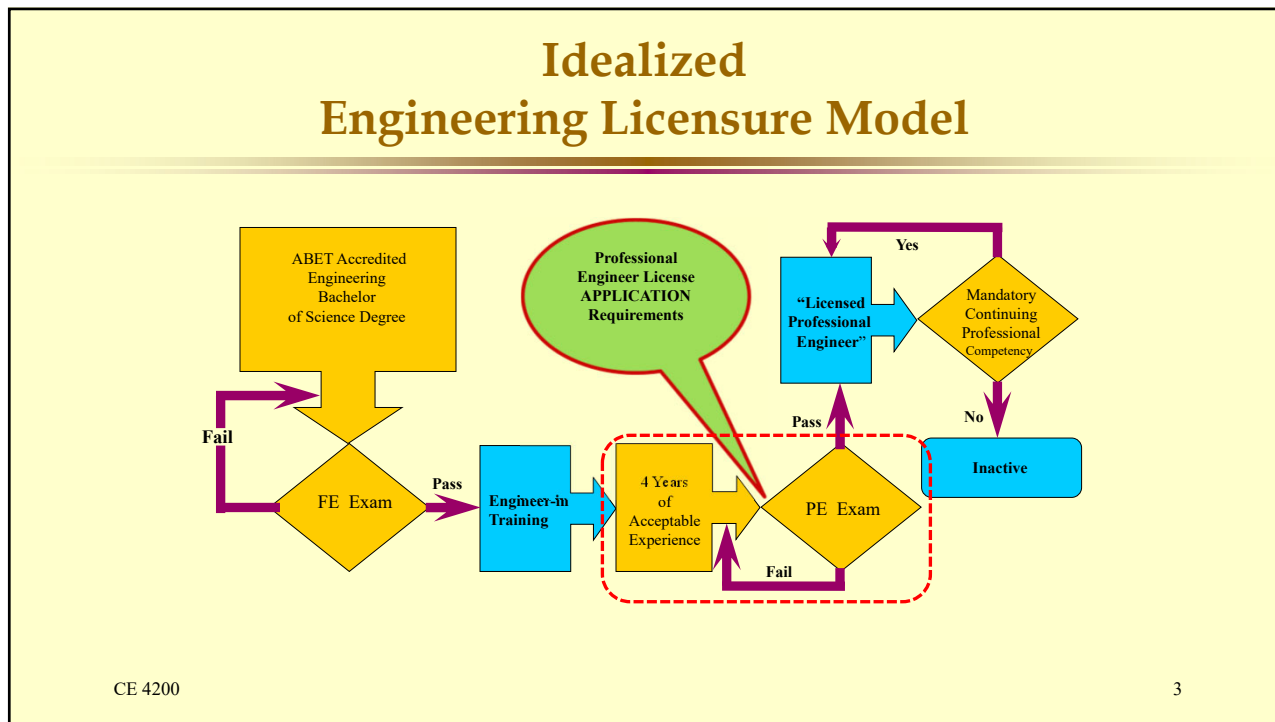
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### SUBCHAPTER C: PROFESSIONAL ENGINEER LICENSE APPLICATION REQUIREMENTS

**§133.21 APPLICATION FOR STANDARD LICENSE**

(a) To be eligible for licensure as a professional engineer, one must submit a completed application.

(b) All persons must have passed the examination on the fundamentals of engineering or be eligible for a waiver from the examination on the fundamentals of engineering before submitting an application.

(c) Applicants must speak and write the English language. Proficiency in English may be evidenced by possession of an accredited degree taught exclusively in English, or passage of the Test of English as a Foreign Language (TOEFL) with a written score of at least 550, a computer based score of at least 200 or an internet based score of at least 95 or other evidence such as significant academic or work experience in English acceptable to the executive director.

(d) Applicants for a license shall submit:

- (1) an application in a format prescribed by the board and shall:
  - (A) list his or her full, legal and complete name without abbreviations, nicknames, or other variations of the full legal name. If applicable, the applicant shall submit proof of a legal name change including but not limited to a marriage certificate, passport, current Driver's License issued by the State of Texas, court documents, or nationalization documents to substantiate other documentation submitted in the application; and
  - (B) list social security number, as required under the Texas Family Code, §231.302;
- (2) current application fee as established by the board. Application fees shall be waived for qualifying military service members, military veterans, and military spouses in accordance with Texas Occupations Code Chapter 55;
- (3) proof of educational credentials pursuant to §133.33 or §133.35 of this chapter (relating to Proof of Educational Qualifications);
- (4) supplementary experience record as required under §133.41 of this chapter (relating to Supplementary Experience Record);
- (5) reference statements as required under §133.51 of this chapter (relating to Reference Providers);
- (6) documentation of passage of examination(s), which may include official verifications from the National Council of Examiners for Engineering and Surveying (NCEES) or other jurisdictions as required under §133.61(g) of this chapter (relating to Engineering Examinations), if applicable;
- (7) verification of a current license, if applicable;
- (8) a completed Texas Engineering Professional Conduct and Ethics Examination as required under §133.63 of this chapter (relating to Professional Conduct and Ethics Examination);
- (9) scores of TOEFL, if applicable;
- (10) information regarding any criminal history including any judgments, deferred judgments or pre-trial diversions for a misdemeanor or felony provided in a format prescribed by the board together with copies of any court orders or other legal documentation concerning the criminal charges and the resolution of those charges;
- (11) documentation of submittal of fingerprints for criminal history record check as required by §1001.3035 of the Act; and
- (12) if applicable, written requests for waivers of the examinations on the fundamentals and/or principles and practices of engineering, the TOEFL, or a commercial evaluation of non-accredited degrees and a statement supporting the request(s).

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## Application Requirements Texas Engineering Practice Act

1. Application
2. Application fee
3. Proof of educational credentials
4. Supplementary experience record
5. Reference Statements
6. Documentation of passage of examinations
7. Verification of current license
8. Texas Engineering Professional Conduct and Ethics Examination
9. TOEFL scores
10. Criminal history record
11. Fingerprints
12. Request exam waivers

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## 1. Application

TEXAS BOARD OF PROFESSIONAL ENGINEERS  
1917 S Interstate 35  
Austin, Texas 78741-3702  
(512) 440-7723

Application for Original License or Re-Licensure in Texas  
Not for applicants licensed in Australia, Canada or Mexico or for Engineering Educators.

**APPLICATION FOR LICENSURE AS A PROFESSIONAL ENGINEER**

NOTE: All information on this form is subject to verification by the Board.  
IMPORTANT-Do not complete this form until you have read and thoroughly understood the instructions and the requirements for licensure. Refer to the [TBPE Law and Rules](#) for references to specific rules. All information provided by you on this form must be TYPEWRITTEN (Handwritten applications will not be accepted.) Do not leave any section blank. State "not applicable" or "none" if such is the case. Omission of any information requested in any section of this application without satisfactory explanation may prevent the processing of your application. Only one copy of each form in the application packet has been provided. Please make additional copies as required. The application fee is \$90.00. Payment must be submitted with your application and be made by check or money order. Cash will not be accepted.

**1. GENERAL INFORMATION**

1. I am a:  Texas resident  currently licensed in another jurisdiction  not applicable  
 Yes  No If no, give: INS status \_\_\_\_\_ Card No. \_\_\_\_\_

2. United States Citizen?  Regular License  Temporary License [Refer to Board rule 133.113]  Yes  No

3. I am applying for a:  Regular License  Temporary License [Refer to Board rule 133.113]  Yes  No

4. Are you a military service member, military spouse, or military veteran?  Yes  No  
If you answered yes, you may qualify for a fee exemption. In order to qualify for this exemption, you will need to provide verification. Refer to <http://engineers.texas.gov/military.htm>.

5. Full Legal Name: \_\_\_\_\_ (Middle, if initial only. "IO", if None "NM") \_\_\_\_\_ (Last) (Suffix) \_\_\_\_\_  
 Mr.  Ms.  Dr. Maiden Name \_\_\_\_\_

Name changes must be supported by a copy of the legal document. Date of Birth: \_\_\_\_\_  
\_\_\_\_\_ will be the address of record for all Board correspondence.) If your address changes during \_\_\_\_\_ using the following page: <http://engineers.texas.gov/change>

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### 4. Supplementary Experience Record

Page \_\_\_\_ of \_\_\_\_ pages

**Texas Board of Professional Engineers**  
**SUPPLEMENTARY EXPERIENCE RECORD**  
(Refer to the instructions and example provided before completing this form. Only one copy of this form has been provided. Please make additional copies as required.)

Applicant's Full Name: \_\_\_\_\_  
Applicant's Date of Birth: \_\_\_\_\_

**Description of Engineering Performed**

Engagement #: \_\_\_\_\_  
From (date): \_\_\_\_\_  
To (date): \_\_\_\_\_

Name of Employer and Location: \_\_\_\_\_  
Engineering Supervisor's Name(s): \_\_\_\_\_

Describe:  
|

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### 5. Reference Statements

**Texas Board of Professional Engineers**  
**REFERENCE STATEMENT**

**(BEFORE COMPLETING THIS FORM, PLEASE READ THE REFERENCE STATEMENT INSTRUCTIONS. ONLY ONE COPY OF THIS FORM HAS BEEN PROVIDED. PLEASE MAKE ADDITIONAL COPIES OF THIS FORM AS REQUIRED.)**

**TO BE COMPLETED BY APPLICANT**

Verification for employment engagement # \_\_\_\_\_  
Firm/Company Name: \_\_\_\_\_  
From (Date): \_\_\_\_\_  
To (Date): \_\_\_\_\_  
Applicant's Full Legal Name: \_\_\_\_\_  
Applicant's Date of Birth: \_\_\_\_\_

**TO BE COMPLETED BY REFERENCE PROVIDER**

Note: Please refer to Sections 133.51, 133.53 and 133.55 of the rules. Reference statements are confidential and not subject to release to the applicant nor the Texas Public Information Act. You may use the information on which to provide more information.

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References, continued

4. The Texas Engineering Practice Act states that a person seeking to obtain a license to practice professional engineering shall provide evidence of good professional character and reputation which, in the judgment of the Board, is sufficient to ensure that the individual can consistently act in the best interest of clients and the public in any practice setting. Such evidence shall establish that the person is able to distinguish right from wrong, is able to think and act rationally, is able to keep promises and honor obligations, and is accountable for his/her own behavior. How would you describe the applicant's character and reputation?

\_\_\_\_\_  
 \_\_\_\_\_

5. Do you know of anything that would negatively affect the applicant's ability to practice as an independent professional engineer?  No  Yes If yes, explain:

\_\_\_\_\_  
 \_\_\_\_\_

6. What have you observed that convinces you that the applicant (has/has not) adequately applied engineering education, training, and experience in the practice of engineering?

\_\_\_\_\_  
 \_\_\_\_\_

7. Do you believe that the applicant's experience was sufficiently complex and diverse, and of an increasing standard of quality and responsibility, to provide sufficient professional growth for the applicant to be recommended for a license?  No  Yes

Please explain and add additional comments:  
 \_\_\_\_\_  
 \_\_\_\_\_

8. Based on your knowledge and observations, do you believe that the applicant has reached a level of competency to be placed in responsible charge of engineering work in his/her discipline?  No  Yes  
 Please explain and add additional comments:



\_\_\_\_\_  
 \_\_\_\_\_

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## 6. Documentation of passage of examinations

 <b>NCEES</b>		<b>Result Notification</b>	
<b>Examinee Information</b>		<b>Latest Photo</b>	
Name A. Kumar	Address A: Kumar 1681 US 29 Business Reidsville, North Carolina 27320 United States		
NCEES ID 15-73			
Email @ncsu.edu			
Primary Phone 4328391			
Alternate Phone 3422121			
<b>Exam Information</b>	<b>Education Information</b>		
FE Chemical - 05/20/2015 <b>Result: Pass</b> <b>Board: North Carolina</b>	North Carolina State University Chemical Engineering - Bachelor's 08/2011—05/2015		

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## 7. Verification of Current License

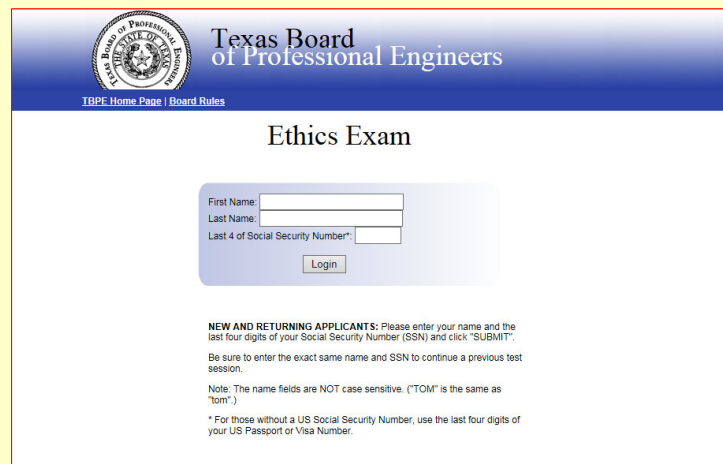
- Typically, none

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## 8. Professional Conduct and Ethics Examination



The screenshot shows the login page for the Texas Board of Professional Engineers Ethics Exam. At the top left is the board's seal. The header reads "Texas Board of Professional Engineers" with links for "TBPPE Home Page" and "Board Rules". The main heading is "Ethics Exam". Below this is a login form with three input fields: "First Name:", "Last Name:", and "Last 4 of Social Security Number\*", each followed by a text box. A "Login" button is positioned below the SSN field. Below the form, there is a section for "NEW AND RETURNING APPLICANTS" with instructions to enter name and SSN, and a "SUBMIT" button. A note states that name fields are not case sensitive. A final note indicates that users without a US Social Security Number should use the last four digits of their US Passport or Visa Number.

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## 9. TOEFL scores



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Using TOEFL® Scores to Study in the U.K.  
TOEFL iBT® Test Now Includes Native-speaker English Accents

**TOEFL® Talks**  
FREE webinars now available in six languages. Learn about the test and test prep tools.

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## 10. Criminal history record

(10) information regarding any criminal history including any judgments, deferred judgments or pre-trial diversions for a misdemeanor or felony provided in a format prescribed by the board together with copies of any court orders or other legal documentation concerning the criminal charges and the resolution of those charges;

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## 11. Fingerprints

### SEC. 1001.272. CRIMINAL HISTORY RECORD INFORMATION REQUIREMENT FOR LICENSE ISSUANCE.

- (a) This section applies only to an applicant for a license or registration as an engineer, licensed state land surveyor, or registered professional land surveyor.
- (b) The board shall require that an applicant for a license submit a complete and legible set of fingerprints, on a form prescribed by the board, to the board or to the Department of Public Safety for the purpose of obtaining criminal history record information from the Department of Public Safety and the Federal Bureau of Investigation.
- (c) The board may not issue a license to a person who does not comply with the requirement of Subsection (b).
- (d) The board shall conduct a criminal history check of each applicant for a license using information:
- (1) provided by the individual under this section; and
  - (2) made available to the board by the Department of Public Safety, the Federal Bureau of Investigation, and any other criminal justice agency under Chapter 411, Government Code.
- (e) The board may:
- (1) enter into an agreement with the Department of Public Safety to administer a criminal history check required under this section; and
  - (2) authorize the Department of Public Safety to collect from each applicant the costs incurred by the Department of Public Safety in conducting the criminal history check.

Added by Acts 2013, 83rd Leg., R.S., Ch. 402 (S.B. 204), Sec. 5, eff. September 1, 2013. Added by Acts 2013, 83rd Leg., R.S., Ch. 402 (S.B. 204), Sec. 5, eff. September 1, 2013. Transferred, redesignated and amended from Occupations Code, Section 1001.3035 by Acts 2019, 86th Leg., R.S., Ch. 1232 (H.B. 1523), Sec. 1.29, eff. September 1, 2019.

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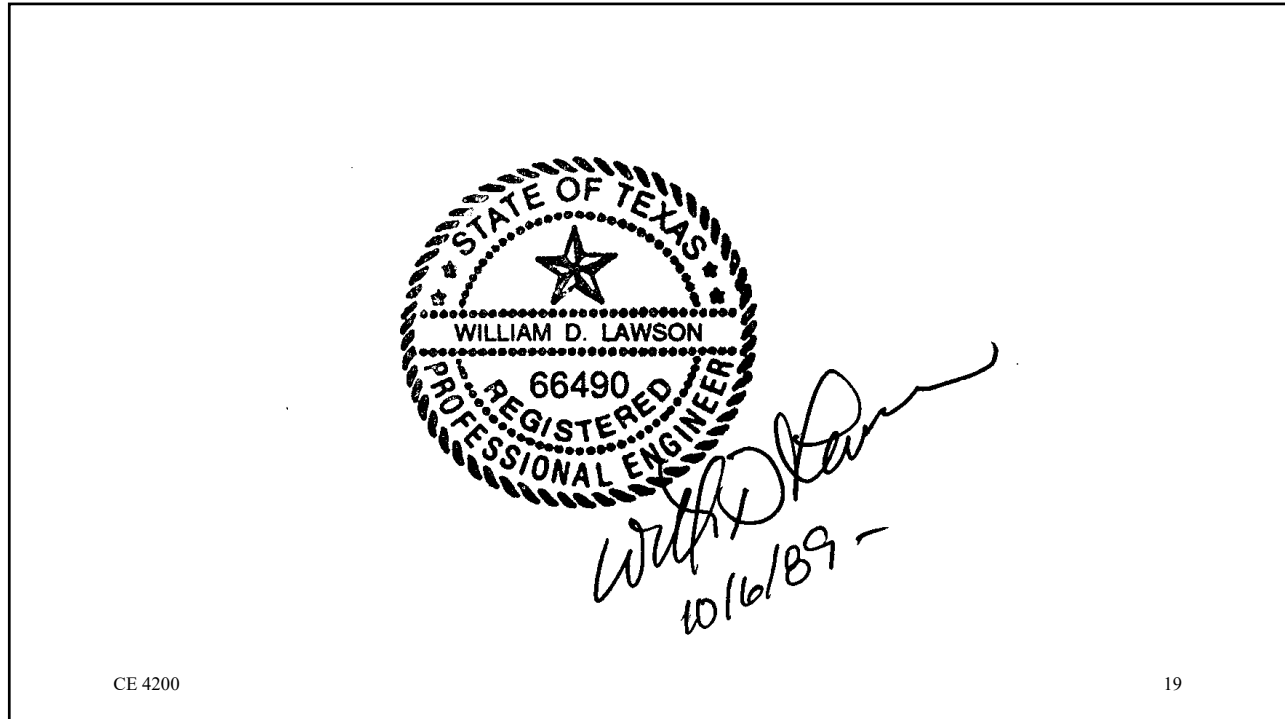
## 12. Request exam waivers

- Typically, none

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## Questions?

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